



X	Skill Set	X	Cost Savings	X	Performance	X	Efficiency
Progeos Web Help Guide							

Progeos Tips

Reduce Consulting Costs by Editing Parcel Records

Parcel records can be kept up-to-date easily and efficiently, allowing for changes to be viewed by all users in real time.

Parcel data are important for many municipal functions. Parcel data is used for a variety of purposes including permitting applications, code enforcement or real estate research. However, these data are always changing due to ownership transactions or upgrades to parcels by owners. Municipalities often struggle with keeping an up-to-date parcel database that is consistent across all municipal departments. Costly consultants may have to be retained to make these changes on a regular basis. The following outlines how a parcel record can be updated using the Progeos Property Manager application.

Search for a Parcel

First, a user searches for the parcel they wish to update or modify. The user can search by an address, owner name, or by a Parcel ID. Users can also search the map in Progeos' Property Manager and select parcels interactively.

Edit Parcel Data

Once the parcel of interest has been found, a user with the correct permission levels can access the edit screen. To access the edit screen the user clicks on the **Edit Record** icon to the left of the Parcel ID.

Here the user can update and modify the data including owner name, owner address, tax information, gas line connection or any other important information.

Save Updates

After the data have been updated and reviewed for accuracy, the user can save the information. A log of updates is kept so that users can go back and check any changes that have been made over time. This updating process can also be used to change GIS attribute records ensuring that your online map data is kept up-to-date. This also reduces the time and cost of GIS technical support.

By using the Progeos online program, users can ensure that they are accessing up-to-date and accurate parcel information. This process also saves time, money and potential errors because the integrated Progeos application eliminates the need to update parcel related records from different departments.

